

# LABORERS' METROPOLITAN DETROIT HEALTH CARE FUND

TIC INTERNATIONAL CORPORATION

6525 CENTURION DRIVE

LANSING, MI 48917-9275

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[www.metrodetroitlaborers.org](http://www.metrodetroitlaborers.org) Website

## ADMINISTRATION DEPARTMENT

|                          |                    | <u>DIRECT DIAL</u> |
|--------------------------|--------------------|--------------------|
| Administrative Manager   | James E. Schreiber | (517) 327-2131     |
| Administrative Assistant | Lori St. Clair     | (517) 327-2133     |
| Administrative Assistant | Mary Ann Knapp     | (517) 327-2135     |
| Administrative Assistant | Loretta Rhodes     | (517) 327-2132     |
| Administrative Assistant | Tonya Wibert       | (517) 327-2140     |
| Administrative Assistant | Angie Wheeler      | (517) 327-2134     |

## EMAIL ADDRESS

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## CONTRIBUTION ENTRY DEPARTMENT

|                         |                   |                |
|-------------------------|-------------------|----------------|
| Department Manager      | Barbara Alexander | (517) 327-2142 |
| Department Supervisor   | Brian Nowosacki   | (517) 327-2146 |
| Comp Ops, Internet      | Greg Smith        | (517) 327-2148 |
| Balancing Clerk         | Chris             | (800) 228-0048 |
| Back-up Balancing Clerk | Emily             | (800) 228-0048 |
| Reciprocity             | Susan             | (800) 228-0048 |

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[bjnowosacki@tici.com](mailto:bjnowosacki@tici.com)  
[gsmith@tici.com](mailto:gsmith@tici.com)

## MEDICAL CLAIMS/ELIGIBILITY DEPARTMENT

|                              |                   |                |
|------------------------------|-------------------|----------------|
| Department Manager           | Marlene McDiarmid | (517) 327-2143 |
| Co-Department Manager        | Mirela Blajan     | (517) 327-2143 |
| Department Supervisor        | Nicole Donald     | (517) 327-2161 |
| Department Supervisor        | Laurie Savage     | (517) 327-2144 |
| Lead Eligibility Coordinator | Amy               | (800) 228-0048 |
| Eligibility Coordinator      | Jessica G.        | (800) 228-0048 |
| Lead Claims Examiner         | Cherri            | (800) 228-0048 |
| Customer Svc Examiner        | Linda             | (800) 228-0048 |

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## PAYROLL AUDITING DEPARTMENT

|                    |                  |                |
|--------------------|------------------|----------------|
| Department Manager | Steve Homer      | (517) 327-2160 |
| Auditor            | Dawn Aldrich     | (517) 327-2162 |
| Auditor            | Jennifer Magwood | (517) 327-2163 |
| Auditor            | Lindsey Sunstrum | (517) 327-2165 |

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OFFICE HOURS: MONDAY THROUGH FRIDAY 7:30 A.M. – 5:30 P.M.

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